

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Thursday
September 18, 2023 @ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

Regrets:

Maintenance: Don Buchner

Officer: Leigh Fagerlund

The Chairperson recognized that we were on the traditional territory of the Qualicum First Nations.

Call to Order

The Chairperson called the Regular Meeting to order at 1:00p.m. **Motion;** by Scott Dale to accept the amended agenda. **Seconded,** Mark Smailes.

CARRIED

Maintenance Report

Motion: by Mark Smailes to accept the Maintenance Report of September 18, 2023. **Seconded,** by Scott Dale.

CARRIED

Approval of Minutes

Motion: by Jeff Cain to accept the minutes of the Regular Board Meeting of August 16, 2023. **Seconded,** Irene Doyle.

CARRIED

Motion: by Mark Smailes to accept the minutes of the In Camera Board Meeting of August 16, 2023. **Seconded,** Adrian Piloto.

CARRIED

Approval of the attached Treasurer’s Reports of September 18, 2023

Motion: by Irene Doyle to receive and file the Treasurer’s Reports of September 1, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Adrian Piloto.

CARRIED

Correspondence

Motion: by Irene Doyle to accept the correspondence as presented. **Seconded,** Jeff Cain.

CARRIED

New Business

Worldwide Water Shortage – Adrian Piloto – Administrator will send out the email to all trustees.

Can we have stricter penalties?

Thank people for supporting the stage 4 water restrictions.

Water restrictions earlier in the year.

Unfinished Business

161 Horne Lake Road

Motion by Irene Doyle to change the Capital Expenditure Charge to 2 and have the owner decommission one of the services on RV 4&5. **Seconded** Scott Dale. **CARRIED**

Horne Lake Watermain replacement - Tabled

Watermain System Demand Review - Tabled

AC Pipe Replacement/Asset Management Plan – Tabled

Administrator to contact Chris Pogsen, McElhanney for a special meeting to discuss the three projects.

QFN Agreement – There has been no response from QFN.

Chairman’s report,

Adjournment

The meeting adjourned at 2:25 pm. The next Regular Meeting will take place on Tuesday October 17, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Campbell, Administrator