

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
November 16, 2022@ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Adrian Piloto, Irene Doyle, Scott Dale,
Regrets: Ian McJannet, Wim Jellema

Maintenance: Don Buchner
Officer: Leigh Fagerlund

Call to Order

The Chair called the Regular Meeting to order at 1:05 p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded,** Scott Dale. **CARRIED**

Maintenance Report

Administrator to write a thank you letter to Bowser Water for the use of water on November 3, 2022.

Maintenance Schedule from Don.

Ask Chris of McElhanney to attend the December meeting.

Motion: by Mark Smailes to accept the Maintenance Report of November 16, 2022. **Seconded,** by Irene Doyle. **CARRIED**

Approval of Minutes

Motion: by Jeff Cain to accept the minutes of the Regular Board Meeting of September 21, 2021. **Seconded,** Scott Dale. **CARRIED**

Approval of the attached Treasurer’s Reports of October 19, 2022

GIC

Motion by Mark Smailes to move the \$26,000.00 from the Coastal Community Credit Union to the RBC for a one year nonredeemable term @ 4.5% interest.

Seconded Irene Doyle. **CARRIED**

Motion: by Irene Doyle to receive and file the Treasurer’s Reports of November 16, 2022, and to approve the accounts payable as listed for payment. **Seconded,** Jeff Cain. **CARRIED**

Correspondence

Motion: by Jeff Cain to accept the correspondence as presented. **Seconded,** Scott Dale. **CARRIED**

New Business

Motion by Irene Doyle to accept the quote from Greatario to clean the reservoirs and replace the anodes. To be paid for from the Reserve fund. **Seconded** Mark Smailes. **CARRIED**

AC Pipe Condition

MNP price increase. Motion by Jeff Cain to retain MNP as Auditor for 2023. **Seconded** Irene Doyle. **CARRIED**

Administrator to get quote for 2023.

Christmas lunch and meeting – Regular Board Meeting to be held Thursday December 15, 2022 @ 1:00pm with a lunch to be held at 12pm

**Unfinished Business –
Water Demand Review – McElhanney – Tabled**

Detailed Design Drawings – Charlton – Motion by Mark Smailes to approve the detailed design plans from McElhanney for the Charlton Road project. **Seconded** Jeff Cain. **CARRIED**

QFN Agreement. –

Chairman’s report,

Adjournment

The meeting adjourned at 2:30 pm. The next Regular Meeting will take place on Thursday December 15, 2022, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer