

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Thursday**  
**July 19, 2023 @ 1:00pm**

**Trustees Present:** Jeff Cain, Mark Smailes, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

**Regrets:**

**Maintenance:** Don Buchner

**Officer:** Leigh Fagerlund

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:05 p.m. **Motion;** by Scott Dale to accept the amended agenda. **Seconded,** Jeff Cain. **CARRIED**

The Chairperson recognized that we were on the traditional territory of the Qualicum First Nations.

**Maintenance Report**

**Motion:** by Irene Doyle to accept the Maintenance Report of July 19, 2023. **Seconded,** by Adrian Piloto. **CARRIED**

**Approval of Minutes**

**Motion:** by Mark Smailes to accept the minutes of the Regular Board Meeting of June 21, 2023. **Seconded,** Irene Doyle. **CARRIED**

**Approval of the attached Treasurer’s Reports of July 19, 2023**

**Motion:** by Scott Dale to receive and file the Treasurer’s Reports of July 19, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Wim Jellema. **CARRIED**

**Correspondence**

**Motion:** by Irene Doyle to accept the correspondence as presented. **Seconded,** Adrian Piloto. **CARRIED**

**New Business**

**Leak Adjustments – tabled for more information.**

**6054 Island Highway – Need more information.**

**Unfinished Business**

**QFN Agreement – tabled for information.**

**Water Restrictions tabled.**

**Chairman’s report,**

**Adjournment**

The meeting adjourned at 2:55pm. The next Regular Meeting will take place on Wednesday August 16, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Fagerlund, Administrator