

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**August 17, 2022@ 1:00pm**

**Trustees Present:** Jeff Cain, Mark Smailes, Wim Jellema Adrian Piloto, Irene Doyle, Ian McJannet, Scott Dale

**Regrets:**

**Maintenance:** Don Buchner

**Officer:** Leigh Fagerlund

**Call to Order**

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded,** Scott Dale. **CARRIED**

**Maintenance Report**

**Maintenance around the Office** – Tree was taken down, new Flag and power washed the deck

**Motion:** by Irene Doyle to accept the Maintenance Report of August 17, 2022. **Seconded,** by Jeff Cain. **CARRIED**

**Approval of Minutes**

**Motion:** by Jeff Cain to accept the minutes of the Regular Board Meeting of July 20, 2021.

**Seconded;** Ian McJannet. **CARRIED**

**Approval of the attached Treasurer’s Reports of August 17, 2022**

Administrator to contact financial institutions regarding interest rates and moving the money from the Coastal Community Credit Union.

**Motion:** by Irene Doyle to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Mark Smailes. **CARRIED**

**Correspondence**

**Motion:** by Ian McJannet to accept the correspondence as presented. **Seconded,** Scott Dale.

**CARRIED**

**New Business**

**Parcel Tax 2023 & Budget 2023** – Don to provide project to be completed in 2023.

**Motion:** by Jeff Cain to accept the quotes for insurance. **Seconded** Mark Smailes. **CARRIED**

**Unfinished Business –**

**QFN Agreement. – In Camera**

**Chairman's report,**

**Adjournment**

The meeting adjourned at 2:30 pm. The next Regular Meeting will take place on Wednesday September 21, 2022, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Fagerlund, Officer