

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**May 18, 2022@ 1:00pm**

**Trustees Present:** Jeff Cain, Mark Smailes, Wim Jellema Adrian Piloto, Irene Doyle, Ian McJannet, Scott Dale

**Regrets:**

**Maintenance:** Don Buchner

**Officer:** Leigh Fagerlund

**Guest:** Terry Graham

**Call to Order**

The Officer called the Regular Meeting to order at 1:00 p.m. **Motion;** by Jeff Cain to accept the agenda as presented. **Seconded,** Mark Smailes. **CARRIED**

**Election of the Chair**

The Officer handed out a list of duties and responsibilities of the Chairpersons positions then asked for nominations from the floor. Irene Doyle nominated Jeff Cain for Chairperson. The Officer then asked for nominations from the floor two more times, hearing none, the officer declared Jeff Cain as Chairperson until the Annual General Meeting in 2023.

Terry Graham - Assessment

Motion by Irene Doyle to keep the assessment of 6315 Island Highway W as a PT2 as per the RDN. **Seconded:** Adrian Piloto. Mark Smailes recused himself from the vote. **CARRIED**

**Maintenance Report**

**Hydrant Agreement – Tabled**

**Watermain Upgrade Motion** by Wim Jellema to accept McElhanney’s proposal (\$41,000) and to start the upgrade to Charlton Drive. **Seconded** Mark Smailes. **CARRIED**

**Water Quality** - Don continues to work with Island Health. They are aware and pleased at the test results throughout the distribution system.

**Motion:** by Mark Smailes to accept the Maintenance Report of May 18, 2022. **Seconded,** by Ian McJannet. **CARRIED**

**Approval of Minutes**

**Motion:** by Jeff Cain to accept the minutes of the Regular Board Meeting of April 20, 2021.

**Seconded;** Ian McJannet. **CARRIED**

**Approval of the attached Treasurer’s Reports of May 18, 2022**

**Motion:** by Irene Doyle to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Ian McJannet. **CARRIED**

**Correspondence**

**Motion:** by Irene Doyle to accept the correspondence as presented. **Seconded,** Ian McJannet. **CARRIED**

**New Business**

**6350 Island Highway W** – The district is at capacity for water demand.

**Unfinished Business –**

**QFN Agreement. – In Camera**

**Chairman’s report,**

**Adjournment**

The meeting adjourned at 2:35 pm. The next Regular Meeting will take place on Wednesday June 15, 2022, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

---

Jeff Cain, Chairperson

---

Leigh Fagerlund, Officer